



200 West 8th Street, Lockport, Illinois 60441 (2nd floor)
Exhibit Info Phone: 815.483.4310 / Exhibit email: openlens@gmx.us
Gallery Hours: Thursday through Saturday 12 ~ 5:00 pm, Sunday 12~3pm.

Open Lens XIV PROSPECTUS

A juried Exhibition of Fine Photography at Gallery Seven

1 June ~ 7 July 2024

Important Dates:

- 1 April through 30 April 2023 - Submission of images; Please send digital files of the images you are submitting in the form of **jpeg files only**, by email or mailed CD. (see file specifications below)
- 1 May - 6 May - Jury of submitted images.
- 8 May - Notification of selected images, via email
- 23-25 May - Delivery of selected photographs during regular gallery hours.
- 1 June - Open Lens XIV opens
- 23 June - Reception 1:00 to 3:00pm - Meet the Artists, Awards Presentation
- 7 July - Open Lens XIV closes
- 11 - 13 July - Pick-up of photographs during regular gallery hours

The Exhibit: Open Lens XIV will consist of the finest submitted photographs as determined by our jury.

Jurors: The Gallery Seven Partners will jury the exhibit.

Eligibility: Open to any artist. All photographs must be entirely the creations of the submitting artist. Each artist may enter only once. Images will be juried randomly and without identification of the artist before or during the jury. *All submitted images may not have been submitted in a previous Open Lens competition.* All selected works may not have been exhibited at Gallery Seven in the past. **Any image with a watermark or other name or artist identification will automatically be disqualified without submission fee refund or replacement possibility for that image.** All submitted works must be for sale if selected. Any submission is not valid until the \$35.00 jury fee is received. The jury fee must have been received prior to the jury date to be included in the jury.

Sale of Photographs: Photographs which are sold will remain on display until the end of the exhibit. Payment for any photograph sold during the exhibit will be made to Gallery Seven. The Artist sets his or her own prices. Pricing help is available from Gallery Seven. A 30% commission will be deducted from the artist's price and the artist will be paid by Gallery Seven within 45 days of the exhibit's closing. Gallery Seven will collect sales tax on all sales.

Submission of Photographs: Images must be submitted in digital jpeg format via email or by burning the same jpeg versions to a CD and submitting by U.S.P.S. to the Gallery Seven address above. See email address and delivery requirements, image sizing and naming specifications later in this prospectus. Prints of submitted images may or may not be produced prior to exhibit selection, but the artist agrees by submitting an image to print and frame and deliver any selected image by the drop off deadline. Jpegs of submitted images should be representative of the actual image. Over saturation of color, over sharpening and other digital treatments will factor in the judging of the image. Submission of images constitutes permission by the artist for use of images in marketing for this and future Open Lens events.

Rules for submission & Jury Fee: All submissions must adhere to the Photographic Criteria (see below). Gallery Seven reserves the right to refuse work at drop off that is damaged, considered not acceptable for hanging, or does not meet the Photographic Criteria. Gallery Seven reserves the right to reject Photographic prints of submitted images at drop off that significantly deviate from the submitted image jpeg file in terms of saturation, sharpness, or pixelization. The artist may choose to reprint any rejected print of a jury selected image and re-submit a corrected print before the delivery deadline.

Each submission from an artist requires a non-refundable jury fee of \$35.00 to be included in the jury process. The jury fee payment may be made by check, payable to **Gallery Seven** with **Open Lens** on the memo line and mailed to **Gallery Seven at 200 West 8th Street, Lockport, Illinois 60441**. The check may be sent before or after the email submission, but must arrive within a week of the date of the email submission. Payment may also be made by cash at Gallery Seven. **PLEASE DO NOT SEND CASH THROUGH THE MAIL**. Credit card payments can be accepted at the Gallery but not over the phone. Payment may also be made through PayPal on the gallery website: www.galleryseven.net

Artists are responsible for delivery and retrieval of their photographs in the specified time periods. Artworks left at Gallery Seven for more than 30 days after the final pick-up day 13 July 2024, (12 August 2024) will be considered “abandoned property” and will become the property of Gallery Seven.

Photographic Criteria: Photographs must be the vision of the submitting artist made through a photographic process. The image may be created on film or by digital capture and may be enhanced or manipulated by computer software, but a computer-generated or graphic design image will not be accepted. Digital textures may be used to enhance images, provided they are subtle and do not substantially modify or become an element of the image. Subtlety will be at the discretion of the jury. Entrants will have the opportunity to reprint images when textures are judged to be overly present. Since this is an ‘open’ competition there are no categories or topic restraints. The judges are looking for spectacular images that no one has ever seen before. The gallery wants to exhibit photographs that are awesome.

Image Naming and Sizing Specifications: *These specifications must be followed exactly.* Any submission not following the specifications will be returned unaccepted. Returned submissions may be resubmitted by the submission deadline if corrected per specifications. *Naming of files: Files must be named like this:* Last Name, First Name initial, the number 1 through 5 (or the number of submitted images if less than 5). **Example: SmithJ1, SmithJ2, SmithJ3, SmithJ4, SmithJ5.** *Sizing of image files: Images should have no border treatment.* Size the image at **3000 pixels** on the **longest** dimension. Send each image as a **separate attachment** in as few emails as possible to: openlens@gmx.us You should send all submission emails at the same time. **DO NOT EMBED IMAGES** in the body of text emails. On the subject line of the email, put: **Open Lens XIV Submission**. Submissions not following these guidelines will not be accepted. A rejected submission email will get the reply “please re-submit according to the guidelines”.

Proper Presentation: Photographs printed on paper must be mounted and matted in a professional manner. The gallery prefers the four traditional mat board colors (white, off-white, antique white and natural) for a unified look to the exhibit. The artist should title and sign their work below the mounted print in pencil so it is clearly visible. All artwork printed on paper must be framed and glazed with glass or Plexiglas. Selected images may also be produced in a non-matted but framed treatment. Canvas, metal or other non-standard printed images may be framed or non-framed pieces. Non-framed canvas prints must have wrap around treatments or black side edges; canvas non-framed prints showing white sides or staples will be rejected. Other non-standard treatments such as metal prints must have finished edges. **Gallery Seven reserves the right to reject any framing treatment deemed not suitable for the exhibit.** The artist retains the choice to re-work the framing treatment if rejected and return before the end of the drop off

period. All photographs must have wire hanging hardware. The wire must be attached to the frame not the artwork. The wire must be positioned in a manner so that the gallery hook does not show over the artwork. Saw tooth or other hanging hardware will be rejected. All frames must have bumpers on at least the bottom corners. Gallery Seven likes felt bumpers. The artist may redo the hanging treatment within the drop off period. Picture frames are meant to protect artwork. **The artist assumes the risk of damage to any artwork that is delivered unframed.** There is a size limit for any selected image of 1800 square inches in total (height X width) and a weight limit of 50 pounds for each piece. Artists/artwork chosen for the exhibit will be sent (e-mail) identification labels which must be attached to the back of each artwork.

Delivery: Artwork accepted for the exhibit may be delivered during regular gallery hours. Gallery Seven reserves the right to reject any delivered work that does not clearly represent or match the original submission.

Gallery Seven will accept delivery from artists wishing to ship their work. Artists are responsible for the costs of shipping (and insurance) to and from the gallery and for providing pre-printed return shipping forms/labels for your preferred carrier. All shipped work must arrive during the hours the gallery is open. You must inform your carrier of our hours for your package to be accepted. **Artwork(s) must be packed in reusable shipping materials, box or crate.** Gallery Seven assumes no liability for damages to your work during shipping or while in our possession. Work will be inspected upon arrival and you will be contacted about shipping damage. Boxes arriving with exterior damage will be photographed for you in the event you wish to pursue damage reimbursement with your shipper. You may use the shipping company of your choice as long as they deliver directly to the gallery. We will not pick up or drop off work at UPS, Post Office or any other drop site.

Return Shipping: The gallery will pack returning works at the end of the show if not picked up or sold. It is the artist's responsibility to pay for shipping costs and insurance during return. Arrange for shippers to pick up your work during the **designated shipper pickup days July 11 - 13, noon to 5 p.m.** Please do not arrange pickup before these days as we need time to safely repack your work. Setting up a free USPS or FedEx or UPS account online is easy and you can arrange to have the work picked up at the gallery. Please be sure to include the prepaid/preprinted label or make sure your carrier brings a label at pick-up. Absolutely **no plastic peanuts** in shipping boxes!

Awards: Best of Show, 1st, 2nd and 3rd Place and Honorable Mention awards will be given.

Gallery Seven will: Install the exhibit and staff the gallery during regular hours and special events, send invitations of the opening reception to more than 2000 people on its mailing lists, design and print posters, and send press releases to publicize the exhibit and the reception for the artists.

Artists are responsible for: Producing images selected from submissions and delivering artworks to Gallery Seven by the deadline; insuring their artwork while it is on display at Gallery Seven (Gallery Seven provides no insurance for your artwork while on display in the Gallery); forwarding e-mail invitation(s) to your mailing list and address book; picking up unsold artworks during the published pick up period; being professional and adhering to all Gallery Seven guidelines and rules. There will be no offsite deliveries or pick-ups; if you cannot deliver and pick up a selected image, shipping is the only other option.



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Open Lens XIV ENTRY FORM

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1 June ~ 7 July 2024

ENTRY FORM:

Please include this form with your jury fee payment if paying by check. E-mail this form or send by postal mail if paying your jury fee payment online. **Make checks payable to Gallery Seven and mail to the above address.** The fee is \$35.00 for up to 5 images (that means for 1 image or for 5 images, the jury fee is the same). Your submission is not accepted until we receive payment. Any submission fee not paid by the jury date will not be juried.

I am paying the jury fee by check through the mail

I am paying the jury fee by PayPal (www.galleryseven.net)

I am paying the jury fee by check, credit card or cash at the gallery

Please Print LEGIBLY!

Name _____

Address _____ City _____ State/Zip _____

Phone Contacts: Home _____ Cell _____ Other _____

E-mail Address : _____

Website: (if you have one) _____

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Image Submissions: Please print and please print legibly. If we cannot read it, you will be asked to re-submit the page. Please fill out one label for each submission of up to five images. Media refers to the physical composition of the finished artwork. Examples: Silver print, Chromogenic print, Giclée on paper, Giclée on canvas, Giclée on aluminum, plastic, glass, wood, or any number of alternative processes i.e. Carbon print, Gum Bichromate, Cyanotype, Van Dyke brown print etc.

Image 1 Title _____
Year of Image Creation _____ Color B&W Media: _____

Image 2 Title _____
Year of Image Creation _____ Color B&W Media: _____

Image 3 Title _____
Year of Image Creation _____ Color B&W Media: _____

Image 4 Title _____
Year of Image Creation _____ Color B&W Media: _____

Image 5 Title _____
Year of Image Creation _____ Color B&W Media: _____

Where did you hear about Open Lens XIV? _____.